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**Alamo Heights Independent School District**

7101 Broadway ◦ San Antonio, Texas ◦ 78209 ◦ Phone 210-824-2483

**District Education Advisory Council**

*Minutes for Wednesday, April 4, 2018, 11:30 AM*

*Alamo Heights High School – HS Tech Lab*

**Members Present:**

*Howard – Michele Johnson*

*Cambridge – Jennifer Deleon, Karen Mueller*

*Woodridge – Jennifer Aderholdt, Sabrina Ramirez*

*Junior School – Gabby Joseph*

*High School – Lucy Duncan*

*High School Student Council –N/A*

*Parent/Business/Community Representatives – Amanda Bezner, Sara Brouillard, Dr. Ruth Bujanda-Moore, Kathryn Dehlinger, John Fitch, Tara Gibbs, Claudia Hernandez, Julie Hill, LaJuana Hill Zaroni, Lisa Krenger, Richard Peacock*

*Administration – Dr. Frank Alfaro, Dr. Dana Bashara, Dr. Jimmie Walker, Sandra Shelton*

**Members Absent:** *Randall Davis, Estrella Hernandez, Michael McElrath, Brian Yancelson*

**I. Welcome & Introductions**

*The meeting began at 11:42 AM with Dr. Bashara welcoming the DEAC Committee and she reiterated how important this council is and all of the hard work they contribute to AHISD.*

*Dr. Bashara highlighted the presence of school tours and visits from campuses all across Texas. Texas Association of School Administrators (TASA) came with 140 administrators to tour and learn in February and most recently Lake Dallas came to visit the schools. Not only do other districts and organizations come into to learn, but AHISD is able to learn from them as well.*

**II. Learning Time**

**A. Calendar Clarification**

*Dr. Bashara reviewed the fact that the 18-19 calendar does not account for the 187 days of service for the staff members. Originally, the calendar subcommittee attended to all the complexities required in the creation of the calendar including: instructional minutes, the waiver qualifications as well as the feedback on surveys. The calendar was reviewed by TEA at that time and approved. When days of services was entered into our accounting system by HR, it was noted*



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*that there were three days missing which invalidates our current contracts. The solution is to add 3 trade days where employees can earn days of service credit as work days. Staff work day credits can be earned while working in the classroom to prepare, finalizing end of the year procedures, and when not receiving a stipend as a DI appraiser, robotics judge, or UIL volunteer.*

### **B. Core Value Subcommittee Update**

*Dr. Alfaro, Assistant Superintendent of Secondary Education, provided all the notes discussed during the subcommittee meeting held on March 29th. Members of this group reviewed the school motto and the code of character. The group read a short excerpt from Character.org in order to determine some themes they should work in identifying the district's core values. Listed below are some of the suggest core values that directly correlate to the Profile of a Learner:*

- **Dignity** is a very important value and relates to the Profile of a Learner: *Healthy Sense of Self.*
- *In situations where there is a right or wrong, it involves someone demonstrating **curiosity** about the other person in a conversation. This correlates to the Profile of a Learner: *Seek Knowledge and Understanding.**
- **Courage** is about challenging your mindset and being able to talk about things which can be difficult to discuss. This relates to Profile of a Learner: *Think Critically and Creatively.*
- **Integrity and resilience** tie into the Profile of a Learner: *Employ Skills for Life.* Integrity and resilience is very important in the workforce and reinforces trust.
- *In the Profile of a Learner: Engage Socially and Globally, includes **respect and empathy.** These themes tie into inclusion.*
- *Students identify that listening is essential to communication and this theme is still being developed regarding the Profile of a Learner: **Communicate and Collaborate.***

*The next steps are to meet with principals and then the campus design teams to continue working on the District's Core Values.*

### **III. Business & Planning**

#### **A. Feedback February Reflections**

*Dr. Walker, Elementary Academic Dean, provided an update on February Feedback. There were 4,269 responses. During the DEAC meeting today, participants reviewed the survey results and open ended responses. Dr. Walker described how to interpret the report statistics, identified noticeable differences between engaged and traditional classrooms, and how AHISD compared to national norms. National norms consist of data from 7,000 schools in the United States.*

*The next steps are to share results with campus principals. They were given a notebook with all the data, open-ended responses, and feedback. The campuses will then share with PTOs and campus design teams. There will also be an article in "School Views" regarding February Feedback to share with the community.*



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### ***B. Showcase of Engaged Learning***

*Sandra Shelton, Technology Director, invited DEAC participants to attend the Showcase of Engaged Learning and to share with friends, family and colleagues. The event will be Wednesday, April 11th, 2018 from 6:00 to 7:30 PM at the High School. The theme is “Reimagine” and it is an evening where teachers and students from the district can show the engaging work they are doing in the classroom.*

### ***C. Community and School Engagement (CASE) Overview***

*Dr. Bashara called for a subcommittee to review the Community and School Engagement indicators. This committee will convene on Tuesday, April 17th from 4:15 to 5:00 in the Central Office Board Room.*

## **IV. Federal Program Evaluation**

*Dr. Bashara appointed participants for the Federal Program Evaluation on Monday, May 14th, 2018 from 3:30 to 4:00 PM in the Central Office Board Room. Members of the committee make up required individuals who work with Bilingual, ESL and Title I students. The members are: Ruth Bujanda-Moore, Parent Liaison, Jennifer DeLeon, Cambridge Elementary Interventionist, Gabby Joseph, Junior School Assistant Principal, Kris Holliday, Director of Special Education, and Dr. Jimmie Walker, Elementary Academic Dean.*

## **V. Focus Groups**

*Dr. Bashara asked the DEAC members to invite two colleagues, friends to attend the upcoming spring focus groups. The table below identifies the dates and times. After the DEAC meeting, a link will be sent with the registration sign-up sheets. All recommendations will receive an invite to the email provided.*

<b>Focus Groups:</b>	<b>Time:</b>	<b>Dates:</b>
Parents	5:00 - 6:00 PM	Tuesday, April 24th
Students	12:34 - 1:24 PM	Monday, April 30th
Teachers	4:00 - 5:00 PM	Monday, April 30th
<b>Location:</b>	<ul style="list-style-type: none"><li>● <b>Parents/Teachers:</b> Board Room</li><li>● <b>Students:</b> Design Center</li></ul>	



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### ***VI. Adjournment***

*The meeting adjourned at 12:54 p.m. Dr. Bashara thanked members who have provided three years of service to DEAC: Sara Brouillard, Ruth Bujanda-Moore, John Fitch, Julie Hill, Gabby Joseph and Richard Peacock. A member nomination link was sent to those community members and parents for recommendations.*

***The 2018-19 DEAC meeting dates are as follows:***

- *September 12, 2018*
- *November 14, 2018*
- *February 13, 2019*
- *April 10, 2019*

***Location: High School Technology Lab & Time: 11:30 to 1:00 PM***