

ALAMO HEIGHTS INDEPENDENT SCHOOL DISTRICT GIFTED/TALENTED PROGRAM PLACEMENT REVIEW REQUEST

Appeal Process

Parents, students, teachers, or counselors may appeal any final decision of the identification committee regarding identification for or removal from gifted and talented services. There are two conditions for appeals:

1. There is substantial evidence to introduce that, when added to the existing information, creates a compelling 'preponderance of evidence' regarding the student's need for GT program services.
2. There is substantial evidence to introduce that an inconsistent or improper application of the identification process has occurred.

Outside Testing

Appeal information from private testing is considered; however, scores from private testing do not supplant scores received through AHISD testing. Supplement not supplant means that outside testing individual scores are considered in conjunction with local data. **Outside testing scores alone will not qualify a student for gifted and talented services.** In addition, current AHISD students must participate in local testing for gifted and talented services before submitting outside testing. All outside testing is reviewed by AHISD faculty members with appropriate certifications and licensure to review psychological testing.

A parent may seek outside testing at their own expense. A limited number of scholarships may be available. Please contact the Curriculum Office for details. Private evaluation results will only be accepted if the following criteria have been met:

1. The test is administered by a professional who possesses the appropriate license and/or credentials to administer an assessment (i.e. psychologists, school psychologists, psychometrists or psychiatrists).
2. WISC-V, CTP 4 or Woodcock Johnson IV are the only outside testing instruments that will be reviewed. All other tests must be approved by the AHISD Curriculum Office
3. A copy of the test protocol should be included along with a brief summary of the test results.
4. Students with a score obtained from outside testing must still meet the district's additional qualitative criteria required for the full referral process to be complete.

Results from the test must be sent by the testing professional to AHISD Curriculum Office and cannot be accepted from a parent/guardian. Outside testing to appeal September- May GT testing must be received by the Curriculum Office before May 15th.

AHISD Curriculum Office
7101 Broadway
San Antonio, TX 78209
Attn : GT Testing

The outside evaluation guidelines are designed to maintain fair and equitable procedures for identifying students for GT services.

Notification

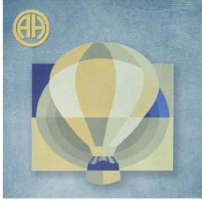
Parents will be notified if the outside evaluation scores are accepted or if additional information is needed.

Elementary Heights Office

Program Coordinator Karyl Hernandez
Secretary Tamara Vollmer-Slowey
Phone 210-832-5844

Secondary Coordinators

Junior School- John Sheppard 210-832-5823 or jdshepp@ahisd.net
High School- Joseph Holzmann 210-820-8850 or jholzmann@ahisd.net



**ALAMO HEIGHTS INDEPENDENT SCHOOL DISTRICT
GIFTED/TALENTED PROGRAM
PLACEMENT REVIEW REQUEST**

Student Name _____

Campus _____

Parent Name _____

Address _____

I. Appeal Request

- Appeal the decision of the Selection Committee for placement in GT services.
(Identify reason below or attach letter stating reason for appeal and providing new evidence to be considered.)
- Other: _____

II. State Reason for Request

Attach additional pages as needed. Include information about intent to seek outside testing, if applicable.

_____ I acknowledge I have read the procedures and guidelines for GT appeal. I understand that
Initials outside testing alone will not meet the program criteria for GT program services.

Person Completing Form Signature

Date

III. Committee Recommendation

- Appeal Granted
- Appeal Denial
- Furlough: _____
- Other: _____

IV. Comments

Identification Representative Signature

Date