

Unit 3: Leadership Education and Training (LET) 3 – The Supervising Leader

Unit 3: Leadership Education and Training (LET) 3 - Supervising Leader builds upon the mastery of LET 1 and 2 skills and abilities, providing Cadets with new and more challenging opportunities as a leader by overseeing planning, project implementation, and team personnel. Cadets at this level can acquire battalion staff positions and responsibilities and help integrate improvements in the local JROTC program and community. There are 20 active-learning lessons within seven chapters. The chapters are:

Chapter 1: Leadership looks at the command and staff roles and their relationship to leadership in the battalion and with battalion projects. Cadets evaluate their personal management skills and help prepare and lead meetings and continuous improvement plans as supervisors.

Chapter 2: Personal Growth and Behaviors focuses on personal planning and management, looking at opportunities after high school and making plans for college, military, or work place. Career action planning occurs in this learning module and Cadets develop a career portfolio to showcase their JROTC program and academic achievements.

Chapter 3: Team Building provides Cadets an opportunity to earn duties and responsibilities of a platoon leader or sergeant and execute platoon drill.

Chapter 4: Decision Making provides Cadets leadership development opportunity to use strategies for neutralizing prejudice in relationships and negotiate an agreement.

Chapter 5: Health and Fitness takes a hard look at the effectiveness of substance use and abuse on health. While examining the influences that impact teen culture today, Cadets take a leadership stance on their response to substances such as tobacco, alcohol and drug use. In this course, Cadets explore response strategies for substance abuse situations.

Chapter 6: Service Learning projects often lie in the hands of upper class men and women to lead service learning initiatives for the JROTC program. In this learning module, Cadet will create a service learning plan, helping to organize teams and their roles in the project schedule.

Chapter 7: Citizenship and Government will look deeper at the citizen's role in society as contribution to a strong community.

Chapter 1: Leadership

Lesson	Competency	Objectives	Class Hours	Rec Lab Hours
U3C1L1: Command and Staff Roles	Explain how command and staff roles relate to leadership duties in your battalion <u>Repurposed</u> <i>U1C1L9: Demonstrate command and staff principles while performing the duties of an earned leadership position within your Cadet battalion</i>	<ul style="list-style-type: none"> Examine common JROTC battalion command and staff structure Describe typical functions of a battalion commander and staff 	2	
U3C1L2: Leading Meetings	Prepare to lead meetings <u>Repurposed</u> <i>U2C4L5: Prepare to lead a meeting</i>	<ul style="list-style-type: none"> Describe how to plan for a meeting Explain the general rules for leading and participating in 	2	3

U3C1L3: Planning Projects	Develop a plan for a battalion or school project <u>NEW</u>	<ul style="list-style-type: none"> Describe the seven-step decision-making process for projects/missions Identify command and staff roles in the planning/decision-making process 	2	4
U3C1L4: Continuous Improvement	Develop a Continuous Improvement Plan for your JROTC battalion <u>NEW</u>	<ul style="list-style-type: none"> Identify battalion problem areas or areas in need of improvement Establish goals that facilitate continuous improvement Outline milestones for progress toward your battalion goal Document progress toward the goal Revise your plan based on the results of an evaluation 	3	6
U3C1L5: Management Skills	Assess personal management skills <u>Repurposed</u> <i>U2C6L3: Assess personal management skills</i>	<ul style="list-style-type: none"> Explain how the five management skills contribute to preparation and execution of projects Compare management skills to leadership skills Explain how time management strategies can improve effectiveness 	3	
U3C1L6: Ethics in Leadership	Apply a process for making ethical choices and resolving ethical dilemmas <u>Repurposed</u> <i>U6C8L2: Illustrate how ethical choices and decisions can lead to good and/or bad consequences</i>	<ul style="list-style-type: none"> Identify questions that can help you make ethical choices Explain the process for resolving ethical dilemmas Identify pressures to be unethical Explain how leaders can promote ethical behavior 	3	
U3C1L7: Supervising	Analyze personal supervisory skills <u>Repurposed</u> <i>U2C4L6: Analyze personal supervisory skills</i> <i>U2C6L1: Outline a personal plan to build strong relationships with team members</i>	<ul style="list-style-type: none"> Identify the roles of a supervisor Explain how supervisors can improve team and individual performance Describe examples of effective supervisory skills 	3	
Chapter 2: Personal Growth and Behaviors				
U3C2L1: Post-Secondary Action Plan	Create a post-secondary action plan <u>Repurposed</u> <i>U1C2L2: Relate the role of the Active Army to the United State Army</i> <i>U1C2L4: Explore the purpose and structure of the United States Navy</i>	<ul style="list-style-type: none"> Explore various post-secondary options that support your career goals Determine the admissions process for post-secondary institutions Explore ways to finance post-secondary education Relate how the military can help you meet your career goals Assess the personal and community benefits of 	6	4

	<p><i>U1C2L5: Explore the purpose and structure of the United States Air Force</i></p> <p><i>U1C2L6: Explore the purpose and structure of the United States Marine Corps</i></p> <p><i>U1C2L7: Explore the purpose and structure of the Coast Guard and Merchant Marine</i></p> <p><i>U1C2L8: Explore the purpose and structure of the Peace Corps</i></p> <p><i>U1C2L9: Explore the purpose and structure of the AmeriCorps</i></p> <p><i>U3C9L4: Create a College Preparation Action Plan</i></p>	AmeriCorps		
U3C2L2: Personal Planning and Management	<p>Develop personal planning and management strategies</p> <p>Repurposed</p> <p><i>U3C10L3: Develop a personal time management plan</i></p>	<ul style="list-style-type: none"> Analyze the importance of time management Identify strategies for overcoming procrastination Explore time management strategies Explore methods for managing your current and future schedule 	4	1
U3C2L3: Portfolios and Interviews	<p>Create a career portfolio</p> <p>Repurposed</p> <p><i>U3C9L2: Assemble a personalized career portfolio</i></p>	<ul style="list-style-type: none"> Explain the importance of developing and maintaining a career portfolio Determine what types of documents and artifacts represent your personal achievements and goals Develop a résumé to showcase your skills and abilities Analyze aspects of interviewing 	6	5
Chapter 3: Team Building				
U3C3L1: Responsibilities of a Platoon Leader	<p>Illustrate the duties of a platoon leader or sergeant</p> <p>Repurposed</p> <p><i>U2C5L5: Carry out responsibilities in a drill ceremony</i></p>	<ul style="list-style-type: none"> Describe the duties and responsibilities of the different leadership positions within a platoon Identify the responsibilities of a platoon sergeant and platoon leader 	2	5
U3C3L2: Executing Platoon Drills	<p>Execute platoon drills</p> <p>Repurposed</p> <p><i>U2C5L1: Execute platoon drills</i></p>	<ul style="list-style-type: none"> Describe the correct response to the commands for forming and marching the platoon Compare platoon drills and squad drills Match drill commands to platoon formations 	2	5
Chapter 4: Decision Making				
U3C4L1: Prejudice	<p>Develop strategies for neutralizing prejudice in your relationships</p>	<ul style="list-style-type: none"> Identify common stereotypes in our culture Explain how stereotypes relate to prejudice Describe ways prejudice affects behavior 	3	

	<p>Repurposed <i>U2C4L1: Employ strategies for neutralizing the impact of personal prejudices and stereotypes on your relationships with others.</i></p>	<ul style="list-style-type: none"> Analyze the causes of prejudice and discrimination Determine strategies to lessen prejudice 		
U3C4L2: Negotiating	<p>Use negotiation strategies to make Agreements</p> <p>Repurposed <i>U2C4L3: Negotiate a win/win solution for a given situation</i></p>	<ul style="list-style-type: none"> Explain the relationship between conflict and negotiation Identify common reasons negotiations fail Describe the components of negotiations Explain the benefits and disadvantages of the five different approaches to negotiating Explain how principled negotiations increase the outcome for win-win agreements 	3	
Chapter 5: Health and Fitness				
U3C5L1: The Effects of Substance Abuse	<p>Describe the effects of substance Abuse</p> <p>Repurposed <i>U4C3L1: Assess the impact of drug and substance abuse on life today</i> <i>U4C3L2: Respond to substance use and abuse situations</i></p>	<ul style="list-style-type: none"> Recognize the difference between drug use, misuse, and abuse Explain how substance abuse develops Describe the effects of substance abuse Identify strategies for preventing substance abuse 	2	
U3C5L2: Drugs	<p>Assess the impact of drug abuse on whole health</p> <p>Repurposed <i>U4C3L1: Assess the impact of drug and substance abuse on life today</i></p>	<ul style="list-style-type: none"> Examine how psychoactive drugs affect your brain Describe the health dangers of commonly abused drugs Explain why drug addiction is associated with criminal activity Describe the hazards of performance-enhancing drugs Identify benefits of living drug-free 	3	
U3C5L3: Alcohol and Tobacco	<p>Assess the impact of alcohol and tobacco on whole health</p> <p>Repurposed <i>U4C3L1: Assess the impact of drug and substance abuse on life today</i></p>	<ul style="list-style-type: none"> Explain how media influences the use of alcohol and tobacco Describe the health hazards of alcohol abuse Describe the health hazards of tobacco use Identify reasons to refuse alcohol and tobacco 	3	
U3C5L4: Decisions About Substance Abuse	<p>Respond to substance abuse situations</p> <p>Repurposed <i>U4C3L2: Respond to substance use and abuse situations</i></p>	<ul style="list-style-type: none"> Explain how substance abuse is related to what people consider normal behavior Describe strategies for handling pressure to use alcohol, drugs, or tobacco Explain how you can help someone who is a substance 	2	1

		abuser		
Chapter 6: Service Learning				
U3C6L1: Planning for Service Learning	Create the plan and schedule for a service learning project <u>Repurposed</u> <i>U3C8L3: Conduct and evaluate the effectiveness of a service learning project</i>	<ul style="list-style-type: none"> Assess the role of teamwork in completing a service learning project Develop a service learning project schedule Associate the roles and responsibilities of service learning teams, recorder, timekeeper, facilitator, reporter, and debriefer 	2	10
Chapter 7: Citizenship and Government				
U3C7L1: Civic Duties and Responsibilities	Explain how the mandatory and voluntary responsibilities of citizens contribute to a strong community <u>NEW</u>	<ul style="list-style-type: none"> Describe the legal duties of U.S. citizens Describe the voluntary responsibilities of citizens Explain the value of community involvement in building a strong nation Identify opportunities for civic involvement Describe the benefits of civic involvement 	3	
LET 3: Cadet Challenge				
U3C0L0: LET 3 Cadet Challenge				10
Total Lessons: 20		Total Contact Hours	59	54

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